

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
June 14, 2010

The Saranac Village Council Regular Meeting was called to order by President Grieves at 7:00 p.m. at the Saranac Municipal Building, 10 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Grieves, Straubel, Smith, trustees – Darby, Hendrick, Klutman, Mackey, McClellan, Whorley, DPW Bowen

Absent: None

Guests: Marilyn Cahoon, Todd West

President Grieves nominated Roberta Jo Smith as Clerk for the Village of Saranac.

Motion was made by Whorley, supported by Darby to appoint Roberta Jo Smith as Clerk for the Village of Saranac, term to expire March 2012. Job duties include attendance at meetings, taking minutes and signing checks and other related village documents. All yeas.

Roberta Jo Smith took the Oath of Office for the position of Saranac Village Clerk.

Motion was made by McClellan, supported by Whorley, to approve the Regular Agenda. All yeas.

Public Comments

Marilyn Cahoon, representing the Boston/Saranac Historical Society, requested permission for a group of people canoeing on the Grand River with the "Grand River Expedition 2010" to camp by the boat launch on July 21st. Cahoon inquired as to whether the Village Council could send a representative to welcome the group. The contact person for Expedition 2010 is Pat Raimer. Cahoon also inquired about the possibility of the group having a camp fire. Council granted approval for the group to camp and to have a camp fire as long as they comply with the Village of Saranac's Open Burning Ordinance.

Motion was made by Klutman, supported by McClellan, to accept the minutes of the May 10, 2010 Regular Meeting. All yeas.

Motion was made by McClellan, supported by Darby, to accept the minutes of the May 20, 2010 Special Meeting/Public Hearing. All yeas.

Motion was made by McClellan, supported by Mackey, to approve the Treasurer's Report of May 31, 2010. All yeas.

Motion was made by Whorley, supported by Darby, to approve the Accounts Payable of June 14, 2010 in the amount of \$110,081.15.

Roll call vote: yeas – Darby, Grieves, Hendrick, Klutman, Mackey, McClellan, Whorley; nays – none; absent – none.

The Zoning Administrator's report was reviewed.

Council discussed zoning regulations in regard to refuse dumpsters. Some complaints have been heard regarding a dumpster in the Central Business District. Bowen will address the current issue and council members will review zoning regulations and discuss village wide enforcement at a later date.

Council discussed the issue of trash overflow at the corner of Division and Bridge Street. Several options were discussed. Bowen stated that the DPW could schedule a pick up on that corner more often.

The Planning Commission did not meet in June.

Motion was made by Whorley, supported by Klutman, to reappoint Bill Goss and Jason Ricket to the Saranac Planning Commission with 3 year terms to expire June 2013. All yeas.

Motion was made by Darby, supported by McClellan, to authorize Mark A Grieves – Village President, Becky A. Straubel – Village Treasurer and Roberta Jo Smith – Village Clerk as signers for the Village of Saranac Independent Bank accounts. All yeas.

Committee Reports

Buildings & Grounds

Whorley stated that two bids were received for the renovation of the building at 27 N. Bridge Street. The Buildings & Grounds Committee recommends that council award the bid to the low bidder, Overbeck Construction Company Inc. Several individual options of the project were discussed. Andrew Eckert (project architect) with Serve Studio will request a list of cost savings options from Overbeck. The Buildings & Grounds Committee will review the list and make recommendations to council.

Straubel stated that the budget will need to be amended, to compensate for the difference in the estimated cost to complete and the actual cost to complete. An amendment will not be made however, until costs savings options are reviewed and decided upon.

Motion was made by Klutman, supported by McClellan, to accept the bid from Overbeck Construction Company Inc. for renovations to the building at 27 N. Bridge Street, for an amount not to exceed \$214,902.00.

Roll call vote: yeas – Darby, Grieves, Hendrick, Klutman, Mackey, McClellan, Whorley; nays – none; absent – none.

Placement of surveillance cameras on the new building was discussed. Bowen stated that as long as conduits are placed during the project, the number of cameras and their location can be addressed at a later date.

Personnel

Darby stated that the Personnel Committee is recommending to council that employees of the Village of Saranac may request reimbursement up to \$150.00 for prescription safety glasses once every two years, given that certain conditions are met.

Motion was made by Mackey, supported by Klutman, to accept the Personnel Committee's recommendation to reimburse village employees up to \$150.00 for prescription safety glasses every two years if their position requires the use of safety glasses, probationary period has been successfully passed, glasses have permanent side shields attached and the employee provides a receipt.

Roll call vote: yeas – Darby, Grieves, Hendrick, Klutman, Mackey, McClellan, Whorley; nays – none; absent – none.

Budget – No Report.

Water & Sewer

Council discussed the village's Wellhead Protection Plan. Council members received a flyer from Fleis & VandenBrink regarding updating the plan. The Water & Sewer Committee will meet and make a recommendation to council, after reviewing the existing plan.

Council reviewed Fleis & VandenBrink's recommendation of tentative award of contracts for the Wastewater System Improvements Project. After evaluation of the low bidders (reference checks and contractor interviews) they recommend the low bidder for Contract 1 as well as Contract 2. Both bids were below engineer's estimates. Council compared bids and Bowen explained the procedure that would be used to complete Contract 2.

Motion was made by Darby, supported by McClellan, to adopt a Resolution (see attached) to Tentatively Award a Construction Contract for Wastewater System Improvements, as follows; Contract 1 – Sanitary Sewer Rehabilitation: Insituform Technologies USA, Inc. in the amount of \$26,500.00 and Contract 2 – WWTF Lagoon Cleaning/Biosolids Disposal: Rebacz, LLC in the amount of \$146,391.00.

Roll call vote: yeas – Darby, Grieves, Hendrick, Klutman, Mackey, McClellan, Whorley; nays – none; absent – none.

Parks & Recreation

The Parks Committee met to discuss security cameras for the Nature Park. The committee would like to know what the cost would be to run electricity to the Nature Park. Bowen will contact Consumers Energy and report back to the committee.

Bowen expressed concerns regarding a large amount of cigarette butts in Scheid Park. He asked the council to consider making the park a "No Smoking" facility.

Bowen has received complaints regarding barking dogs near Scheid Park. Persons making complaints should be advised to contact Ionia County Animal Control.

Law Enforcement

The Law Enforcement Committee is now meeting the first Wednesday of every month, at 5:00 p.m.

The committee requested of Deputy Charon, that patrol of the Nature Park be a priority.

Streets

The Streets Committee did not meet.

Bowen stated that village streets will be swept after the Main Street and Mill Street projects are completed.

Public Comments – None.

Additional Business

Council discussed the potential purchase of three railroad easements. Straubel informed council members that it would cost \$2,000 - \$4,000 for an appraisal of the properties. Per council's request, Straubel will ask Jim Doezema, Village Attorney to contact Railroad Management Company to determine if the railroad would even entertain the idea of selling, before money is spent on an appraisal.

Meeting adjourned at 8:40 p.m.

Roberta Jo Smith, Clerk